Instructions for **New Students:** How to Apply to
Berkeley Math Circle Elementary 2015-2016

http://mathcircle.berkeley.edu

**Attention:**
- This application is ONLY for new BMC-Elementary Students level (1st – 4th grades): students, who were not officially enrolled in BMC-Elementary in Fall2015.

I. **For which BMC Elementary class should we sign up?**

BMC Elementary is offered at two levels: Level I (grades 1 and 2) and Level II (grades 3 and 4). In 2015-2016 classes will be offered on Tuesdays at 5pm, 6pm, and 7pm. Classes will be held on UC Berkeley campus. The exact locations, start dates, and times for 2015-2016 will be finalized one/two weeks before the beginning of the fall or spring semesters.

II. **What forms do we need to submit?**

All forms included in the body of this application packet (pages 3-10) must be filled out and mailed:

1. **Application Form:** include BOTH pages and sign.
2. **Rules of Behavior and Expectations Form:** include BOTH pages and sign.
3. **Parent consent Form:** include BOTH pages and sign.
4. **Photo Release Form:** include the single page and sign.
5. **Copy of the latest Report Card from school,** showing grades in all areas.
6. **Emergency Form:** include the single page.

Staple together the forms 1, 2, 3, 4, and 5 in the above order. Do not staple Emergency Form (6).

III. **Can we include siblings on the same form?**

No. For every student, you must include a separate application packet and a separate check.

IV. **How do we pay for BMC-Elementary?**

No check is required at this time.

V. **Where do we send applications for BMC Elementary?**

Mail the complete application form to:

BMC Elementary
VI. How do we know if we are accepted into the program?

Every student must submit a complete application packet.

- Enrollment to BMC Elementary will be based on merit and available space. Incomplete applications will NOT be considered.
- We will first complete the re-enrollment of current BMC Elementary students who have submitted complete application packets before the deadline.
- New BMC students who have submitted the application packet will be accepted into the program as space becomes available. If a student has been accepted, we will notify you via email.
# Application Form For New Students

Berkeley Math Circle Elementary 2015-2016

http://mathcircle.berkeley.edu

**Attention:**

- This application packet **is ONLY** for new BMC-Elementary level (1st - 4th grades)

## 1. Student:

<table>
<thead>
<tr>
<th>First Name</th>
<th>(MI)</th>
<th>Last Name</th>
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**Preferred Nick Name:**

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<tr>
<th>First Name</th>
<th>(MI)</th>
<th>Last Name</th>
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**Student's Address:**

<table>
<thead>
<tr>
<th>Street</th>
<th>City/Zip Code</th>
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**Parent 1:**

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<th>First Name</th>
<th>(MI)</th>
<th>Last Name</th>
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**Parent’s E-mail (Please, Print legibly.):**

- -

**Parent’s Phone:**

- -

**Parent 2:**

<table>
<thead>
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<th>First Name</th>
<th>(MI)</th>
<th>Last Name</th>
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**Parent’s E-mail (Please, Print legibly.):**

- -

**Parent’s Phone:**

- -

## 3. School Name:

<table>
<thead>
<tr>
<th>School Name</th>
<th>City/Zip Code</th>
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</table>

**School Address:**

<table>
<thead>
<tr>
<th>Street</th>
<th>City/Zip Code</th>
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4. For statistical purposes (optional), we need to gather demographic information on the BMC participants. We will report only summarized data, and no responses will be associated with any particular student.

- Gender: Male □ Female □
- What race/ethnicity do you most identify with?
  African-American □ Asian □ Caucasian □ Indian □ Latino □ Other: _________________
- What kind of school do you go to? Public □ Private □ Charter □ Homeschooled □

5. Do you have other children currently officially enrolled in BMC? __________________________________________________________________________

6. Have you ever taken "Math Kangaroo"? __________

7. Tell us why you would like to enroll your child into the program. Please describe your child's background / classes and math achievements (if any) in the space below. The application process to BMC-Elementary is competitive, please fill this part thoroughly. Staple an additional page if necessary.

8. Preferred session time (circle one): 5:00pm 6:00pm 7:00pm

(We will do our best to put your child into the preferred session, but cannot guarantee it.)

Parent or Legal Guardian Signature: ____________________________________________ Date: __________
1. ARRIVE ON TIME.

We strongly discourage late arrivals since not only are there often important announcements at the beginning, but also they are disruptive to the sessions.

2. COME PREPARED.

   • Bring a notebook dedicated just to BMC Elementary.
   • Bring pencils, pens, and erasers.

3. BEHAVE APPROPRIATELY.

   • No food or drink in the class rooms.
   • No running/playing in the hallways, elevators or other places in the building.
   • Conversation in the hallways must be kept to a minimum. No shouting or speaking loudly.
   • Be engaged in the classroom activities—no working on school homework, reading outside material, playing games, or sleeping.
   • No doodling on the desks/tables or walls or destroying/damaging in any way room furniture, equipment, and facilities on campus.

4. CLEAN UP AFTER YOURSELF.

   • After every session, clean up your desk/table and around it; pick up any paper, pencils, or other tools and leftovers, and deposit all trash in the trash bins in the room or corridor.

5. EXPECTATION OF STUDENTS.

First year students typically master about 30% of the material presented, and the amount increases every year, provided regular participation and dedication of the student to the math circle material.

6. FOR PARENTS.

   • No parents are allowed in BMC Elementary classes, except officially designated room parents.
   • There is no provision to supervise children outside of the sessions, so parents must stay with their children until the beginning of the session to monitor their behavior and safety. Unattended children (whether enrolled in BMC Elementary, siblings or friends) are not allowed in the building or on campus.
   • Conversation in the hallways must be kept to a minimum. No shouting or speaking loudly.
• Parents must pick up children promptly at the end of sessions.

7. EMAIL STAFF ONLY FOR EMERGENCIES.

With the recent growth of BMC Elementary to over 200 students and 400 parents, e-mail traffic has become a large problem for our limited staff. BMC Elementary does not have permanent staff to deal with a large volume of e-mails, particularly during the academic season. We ask all of our parents to email us only with urgent questions or emergencies. Routine questions should be asked in person before or after the class. We appreciate your understanding and cooperation.

8. NON-RELEASE OF PERSONAL INFORMATION.

We do not distribute student's/parents' e-mails, addresses or other personal information to third parties, including other parents or students in the circle. If you wish to email other families you will need to ask them for their email addresses directly.

We have carefully read the above BMC Elementary rules and agree to abide by them.

Parent or Legal Guardian Signature: ___________________________________________ Date: __________

Parent or Legal Guardian Name in Full: ______________________________________________________

Student Name in Full: ________________________________________________________________
To parents/guardians of students:

It is necessary to accurately complete and sign this form in order for your child to participate in the Berkeley Math Circle Elementary in 2015-2016.

The Berkeley Math Elementary (BMC Elementary) will start on a Tuesday in the first half of September 2015 and will continue through a Tuesday in the first half of May 2016. (Check the BMC Elementary website for the precise dates). By registering for participation in BMC Elementary in 2015-2016 all parents and students are agreeing to uphold the tenets in this document.

1. I understand that there are risks and dangers inherent in participating and/or receiving instruction in the Berkeley Math Circle (Upper or Elementary). I also understand that in order to be allowed to participate and/or receive instruction at BMCElementary I must give up my rights to hold The Regents of the University of California, Mills College, University of San Francisco, Mathematical Sciences Research Institute, United Math Circles Foundation, any other participating institutions, and BMC Elementary staff liable for any injury or damage which I or my child may suffer while participating and/or receiving instruction at BMC(Upper or Elementary).

2. Knowing this, and in consideration of being permitted to participate and/or receive instruction in BMC Elementary, I hereby voluntarily release The Regents of the University of California, Mills College, University of San Francisco, Mathematical Sciences Research Institute, United Math Circles Foundation, any other participating institutions, and BMC(Upper or Elementary) staff from any and all liability resulting from or arising out of my or my child's participation and/or receipt of instruction at BMC Elementary.

3. I understand that students participating in any of the sessions and activities of the BMC Elementary agree to abide by all decisions made by and regulations imposed by BMC Elementary staff and BMC Elementary designated chaperones. Students who do not do so, or who fail to observe reasonable rules of good conduct, may have their participation terminated.

4. I must notify below the BMC (Upper or Elementary) of any serious health conditions my child has (including allergies). I understand that the BMC (Upper or Elementary) does not have the capabilities necessary for handling medical emergencies. In case of health problems, we require one of the parents/guardians of the child to be immediately available and present throughout the duration of the sessions of the circle, and to immediately take charge in case of a medical emergency related to the child. Although food and drinks in the classrooms are prohibited, the BMC (Upper or Elementary) cannot guarantee their absence from the circle sessions and their vicinity.

Please, list serious medical conditions (including allergies):_______________________________________
___________________________________________________________________________________

5. I understand that The Regents of the University of California, Mills College, University of San Francisco, Mathematical Sciences Research Institute, United Math Circles Foundation, any other participating institutions, and BMC (Upper or Elementary) staff make no warranties of any sort concerning the safety of the students during travel to and from the sessions of the BMC Elementary. Although directions to the site of the BMC Elementary sessions shall be provided, the transportation to and from the BMC Elementary rooms is the responsibility of the students and their parents alone.

6. I understand that The Regents of the University of California, Mills College, University of San Francisco, Mathematical Sciences Research Institute, United Math Circles Foundation, any other participating institutions, and BMC (Upper or Elementary) staff make no warranties of any sort concerning the security
of student property or possessions. The belongings of each student are the responsibility of that student alone.

7. I understand and agree that I am releasing not only The Regents of the University of California, Mills College, University of San Francisco, Mathematical Sciences Research Institute, United Math Circles Foundation, any other participating institutions, BMC (Upper or Elementary) staff, and Berkeley Math Circle(Upper or Elementary), but also their officers, agents, and employees of those entities.

8. I understand and agree that this Consent Form will have the effect of releasing, discharging, waiving, and forever relinquishing any and all actions or causes of action that I may have or have had, whether past, present or future, whether known or unknown, and whether anticipated or unanticipated by me, arising out of my participation and/or receipt of instruction at BMC Elementary except for the acts or omissions of The Regents of the University of California, Mills College, University of San Francisco, or Mathematical Sciences Research Institute, United Math Circles Foundation, any other participating institutions, and BMC (Upper or Elementary) staff, their officers, agents or employees which are found to be negligent by a court of competent jurisdiction.

9. I understand and agree that this Consent Form applies to personal injury, property damage, or wrongful death, which I may suffer, even if caused by the acts or omissions of others.

10. I understand and agree that by signing this Consent Form, I am assuming full responsibility for any and all risk of death or personal injury or property damage suffered by me while participating and/or receiving instruction at BMC Elementary.

11. I understand and agree that this Consent Form will be binding on me, my spouse, my heirs, my personal representatives, my assigns, my children and any guardian ad item for said children.

12. I understand and agree that by signing this Consent Form, I am agreeing to release, indemnify and hold The Regents of the University of California, Mills College, University of San Francisco, Mathematical Sciences Research Institute, United Math Circles Foundation, any other participating institutions, BMC (Upper or Elementary) Staff, Berkeley Math Circle(Upper or Elementary), and their officers, agents, and employees harmless from any and all liability or costs, including attorneys fees, associated with or arising from my participation and/or receipt of instruction in BMC Elementary.

13. I understand and agree that if I am signing this Consent Form on behalf of my minor child, that I will be giving up the same rights for said minor as I would be giving up if I signed this document on my own behalf.

I or We ___________________________________________________________ (email________________________________________)
(Parent(s) or Legal Guardian(s) Name(s))
the parents of _______________________________________________________, have read, understood and agree
(Student Name in Full)
with the above Consent Form concerning my child's participation in the Berkeley Math Circle Elementary in 2015-16.
Parent or Legal Guardian Signature:________________________________________ Date:__________________
Parent or Legal Guardian Name in Full: ____________________________________________

Parent or Legal Guardian Signature:________________________________________ Date:__________________
Parent or Legal Guardian Name in Full: ____________________________________________
Photo Release Form
Berkeley Math Circle Elementary 2015-2016
http://mathcircle.berkeley.edu

It is necessary to accurately complete and sign this form in order for your child to participate in the Berkeley Math Circle Elementary in 2015-2016.

I or We ___________________________ (email__________________________________), (Parent(s) or Legal Guardian(s) Name(s)) hereby give permission to the Berkeley Math Circle (Upper or Elementary) and its officers to take and use photos of my child,__________________________________________ (student name in full), taken before, during or after the circle sessions, or during other functions and events related to the Berkeley Math Circle (Upper or Elementary). The photos can be used on the Berkeley Math Circle (Upper or Elementary) website, or in internal documentation, such as reports and applications for academic and financial support for the Berkeley Math Circle (Upper or Elementary), or promotional materials advertising the circle. Any usage outside of the stated here will require further permission from me.

Student Name in Full: __________________________________________________________

Parent or Legal Guardian Signature:________________________________________ Date:___________

Parent or Legal Guardian Name in Full: ____________________________________________

Parent or Legal Guardian Signature:________________________________________ Date:___________

Parent or Legal Guardian Name in Full: ____________________________________________
### Emergency Contact and Medical Information for the Child

<table>
<thead>
<tr>
<th>Child’s Name</th>
<th>Date of Birth</th>
<th>M</th>
<th>F</th>
<th>Sex</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parent’s/Guardian’s Name</td>
<td>Parent’s/Guardian’s Name</td>
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<tr>
<td>Home Phone</td>
<td>Parent’s/Guardian’s Name</td>
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</tr>
<tr>
<td>Cell Phone</td>
<td>Parent Email</td>
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</tr>
<tr>
<td>Parent Email</td>
<td>Address</td>
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<td></td>
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</tr>
<tr>
<td>Address</td>
<td>City, ST ZIP Code</td>
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</table>

### Alternative Emergency Contact

<table>
<thead>
<tr>
<th>Primary Emergency Contact</th>
<th>Phone number (s)</th>
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<tbody>
<tr>
<td>Address</td>
<td>City, ST ZIP Code</td>
</tr>
</tbody>
</table>

### Medical Information

Allergies/Special Health Considerations. (If any, complete the “health conditions” section below.)

I authorize all medical treatment for my child in case of emergency. This waiver applies only in the event that neither parent/guardian can be reached in the case of an emergency. I release, discharge, and agree to hold harmless BMC Elementary, its employees, directors, agents and affiliates from liability for any injury, loss or damage arising out of registrant’s participation in BMC Elementary activities as long as normal safety procedures have been taken.

Parent’s/Guardian’s Signature: ___________________________ Date: ____________

Please explain your child’s serious health conditions about which our stuff should be aware:
Attention:

- This application packet is for new BMC Elementary (1st – 4th grade) only.
- This application packet is NOT for the current BMC-Elementary students.
- This application packet is NOT for BMC Upper level (5th – 12th). To inquire about and apply for BMC Upper, contact BMC Upper director Zvezdelina Stankova, stankova@math.berkeley.edu.

Before you submit your application, check that you have included the following 7 pages (pp. 3-9):

- **Application Form**: BOTH pages, signed (pp. 3-4).
- **Rules of Behavior and Expectations Form**: BOTH pages, signed (pp. 5-6).
- **Consent Form**: BOTH pages, signed (pp. 7-8).
- **Copy of the latest Report Card from school**: showing grades in all areas.
- **Photo Release Form**: single page, signed (p. 9).
- **Emergency Form**: single page, signed (p. 10).

Did you:

- **Staple all documents, but Emergency Form** (pp. 3-9) in the above order?
- Include a separate application packet for each child?
- Give in person at the math circle class or mail the complete application packet to:
  
  **BMC Elementary**  
  c/o Alexander Givental  
  Department of Mathematics  
  Room 970, Evans Hall  
  University of California at Berkeley  
  Berkeley, CA 94720-3840

If your child has been accepted, we will notify you via email.